

**William P. Faust Public Library of Westland
Board of Trustee Regular Meeting, Wednesday, July 19, 2023
35100 Bayview, Westland, Michigan 48186**

A regular meeting of the Board of Trustees for the William P. Faust Public Library of Westland
was held on Wednesday, July 19, 2023, at 7:00 pm,
at 35100 Bayview, Westland, MI 48186

1. Call to Order and Rollcall

The meeting called to order at 7 pm by James Higgins

MEMBERS PRESENT:

James Higgins – Aye
Gayle Nicholson - Aye
Kathryn Sample – Aye
Jen Koralewski – Aye
Pat Doline – Aye

ALSO PRESENT:

Jennifer Roth, Director
Paula Scarlett, Administrative Assistant
Michael McNamara, Library Attorney

2. Action on Agenda

N/A

3. Citizens' Comments on Agenda Items

Resident Gary Chappell wanted to wish our new Library Trustee, Pat Doline, Congratulations.
The Library has an excellent Staff, Director, and Library Board.

4. Business

a. Approval of Minutes from Regular Meeting, June 21, 2023

Motion to pass the Regular Meeting Minutes for June 21, 2023
Motion by J Koralewski, Supported by P Doline

James Higgins – Aye
Gayle Nicholson – Aye
Kathryn Sample – Aye

Jen Koralewski – Aye
Pat Doline – Aye

Motion carried.

b. Approval of Bills for June 2023

Motion by K Sample, Supported by J Koralewski

James Higgins – Aye
Gayle Nicholson – Aye
Kathryn Sample – Aye
Jen Koralewski – Aye
Pat Doline – Aye

Motion carried.

c. Dailey Construction - Updates

The project is on target for the move back from Marshall School. The carpet will be completed shortly. Touch Screen Boards have been put on hold.

d. Move Updates

The last day for the public to take out books will be July 29, 2023. July 31, 2023, will be an All Logistics Day for the staff. The move back will be organized for the team, and everyone will know what is happening at any moment of the day. The soft opening will be at the beginning of October. The Grand Opening will be the week of October 16, 2023 — more details will come later.

e. Friends of the Library

Lynne Haggman reported The Friends will be at the Farmers Market tomorrow, July 22, for Kids Day. Every child will receive a free book. Rain is expected.

5. New Business

a. 23-2024 Library Board Officer Elections

Election of President

Motion by K Sample, supported by J Koralewski

RESOLVED to open nomination for Library Board President.

James Higgins – Aye
Gayle Nicholson – Aye
Kathryn Sample – Aye
Pat Doline – Aye
Jen Koralewski – Aye

Motion carried.

Kathryn Sample nominated James Higgins for Library Board President.
James Higgins accepted the nomination.

Motion by G Nicholson, supported by P Doline
RESOLVED to close nominations for Library Board President.

James Higgins – Aye
Gayle Nicholson – Aye
Kathryn Sample – Aye
Pat Doline – Aye
Jen Koralewski – Aye

Motion carried

Motion by G Nicholson, supported by J Koralewski

RESOLVED to elect James Higgins Library Board President.

James Higgins – Aye
Gayle Nicholson – Aye
Kathryn Sample – Aye
Pat Doline – Aye
Jen Koralewski – Aye

Motion carried

Election of Vice President

Motion by G Nicholson, supported by J Koralewski

RESOLVED to open nomination for Library Board Vice President.

James Higgins – Aye
Gayle Nicholson – Aye
Kathryn Sample – Aye

Pat Doline – Aye
Jen Koralewski – Aye

Motion carried.

James Higgins nominated Gayle Nicholson for Library Board Vice President.
Gayle Nicholson accepted the nomination.

Motion by K Sample, supported by J Koralewski

RESOLVED to close nominations for Library Board Vice President.

James Higgins – Aye
Gayle Nicholson – Aye
Kathryn Sample – Aye
Pat Doline – Aye
Jen Koralewski – Aye

Motion carried

RESOLVED to elect Gayle Nicholson Library Board Vice President.

James Higgins – Aye
Gayle Nicholson – Aye
Kathryn Sample – Aye
Pat Doline – Aye
Jen Koralewski – Aye

Motion carried

Election of Treasurer

Motion by G Nicholson, supported by J Koralewski

RESOLVED to open nomination for Library Board Treasurer.

James Higgins – Aye
Gayle Nicholson – Aye
Kathryn Sample – Aye
Pat Doline – Aye
Jen Koralewski – Aye

Motion carried.

Jen Koralewski nominated Kathryn Sample for Library Board Treasurer.
Kathryn Sample accepted the nomination.

Motion by J Koralewski, supported by P Doline

RESOLVED to close nominations for Library Board Treasurer.

James Higgins – Aye
Gayle Nicholson – Aye
Kathryn Sample – Aye
Pat Doline – Aye
Jen Koralewski – Aye

Motion carried

RESOLVED to elect Kathryn Sample for Library Board Treasurer.

James Higgins - Aye
Gayle Nicholson – Aye
Kathryn Sample - Aye
Pat Doline – Aye
Jen Koralewski - Aye

Motion carried

Election of Secretary

Motion by K Sample, supported by P Doline

RESOLVED to open nomination for Library Board Secretary.

James Higgins – Aye
Gayle Nicholson – Aye
Kathryn Sample – Aye
Pat Doline – Aye
Jen Koralewski – Aye

Motion carried.

P Doline nominated Jen Koralewski for Library Board Secretary.
Jen Koralewski accepted the nomination.

Motion by G Nicholson, supported by James Higgins

RESOLVED to close nominations for Library Board Secretary.

James Higgins – Aye
Gayle Nicholson – Aye
Kathryn Sample – Aye
Pat Doline – Aye
Jen Koralewski – Aye

Motion carried

RESOLVED to elect Jen Koralewski for Library Board Secretary.

James Higgins - Aye
Gayle Nicholson – Aye
Kathryn Sample - Aye
Pat Doline – Aye
Jen Koralewski - Aye

Motion carried

b. Personnel Committee

J Roth would like to start having the Personnel Committee meetings again. Because of the changes within the Library Board, a new board member needs to be appointed. P Doline asked what was required of the committee and what does the committee do? Jennifer would like to start working on the Policies & Procedures manual again. G Nicholson explained her involvement over the last several years, which included negotiations of Union Contracts, staffing, and personal issues.

Pat Doline has accepted the position but cannot meet on Thursdays.

6. Directors Report

The final Summer Reading Program will be held at Tattan Park on July 25 from 5 to 7 pm. We plan to open the Library the week of October 15, 2023, for the ribbon cutting and, the following Saturday, have a party for the residents. This Grand Opening will be similar to the 25th Anniversary we had in 2021.

The website re-design is going very well. It will be ready for the Grand Opening and the new library logo we have developed. The Branding and Website teams are working well under K Dover-Taylor's guidance.

Once the audit is complete for the YE 2022-2023 will be posted.

7. Citizens' Comments

Congratulations on the new elections of the Library Board. CBS recently had a program about a Texas Library Robot helping children with special needs. Ishwar says Hello from Illinois, and I still keep in touch with him – G Chappell

8. Board Member Comments

J Koralewski expressed a warm thank you to Gary Chappell for his time with the Library Board. K Sample will look into the AAC tablets and how to promote them at the Library. G Nicholson would like the new logo for the Library as soon as possible for the Marketplace Newspaper.

9. Next Meeting Topics

- a. The next Board Meeting will be held at City Hall – Ballroom A
- b. AAC findings
- c. Solar Benches
- d. Construction & Move- Updates

10. Adjournment

Resolved to adjourn the meeting at 7:39 pm
Motion by J Koralewski, Supported by G Nicholson

James Higgins – Aye
Gayle Nicholson – Aye
Jen Koralewski – Aye
Kathryn Sample – Aye

Motion carried