

**William P. Faust Public Library of Westland
Board of Trustee Special Meeting, Wednesday, June 29, 2022
6123 Central City Parkway, Westland, Michigan 48185**

A special meeting of the Board of Trustees for the William P. Faust Public Library of Westland was held on
Wednesday, June 29, 2022, at 7:02 pm, 6123 Central City Parkway, Westland, MI 48185

1. Call to Order and Rollcall

Meeting called to order at 7:02 pm by Gayle Nicholson

MEMBERS PRESENT:

Gayle Nicholson – Aye

Kathryn Sample – Aye

Jen Koralewski – Aye

Gary Chappell – Aye

Excused:

James Higgins

ALSO PRESENT:

Jennifer Roth, Director

Paula Scarlett, Administrative Assistant

Lisa Pitt, Plante Moran Cresa, Project Manager

2. Action on Agenda

Add 4c) under Business – Maximus Report Meeting

Motion to Add the Maximus Report to the agenda under Business 4c.

Motion by J. Koralewski, Supported by K. Sample

G. Nicholson – Aye

K. Sample – Aye

G. Chappell – Aye

J. Koralewski – Aye

Motion carried.

3. Citizens Comments on Agenda items

N/A

4. Business

a. PMC review

Lisa Pitt presented the floor plan and an updated handout of the materials throughout the building. The bidding process will happen in two stages. Stage One review is a complete review of the building and everything it involves. This final review will be held on July 20, from 10 am to 1 pm. The RFP is expected to go out on July 28, 2022.

Stage Two will go out on August 25, 2022. This RFP includes a separate site component for the Parking Lot.

Construction will start in September 2022. The closure & move of the Library should take approximately two weeks. The moving of the Library is now scheduled for the first two weeks in January 2023. And the reopening is planned for the end of January 2023. Library Design will oversee this project.

b. Extension of the Union Contracts

Jennifer has requested the extension of the current Union Contracts through August 31, 2022. Document was signed by the Vice President, Gayle Nicholson, in J. Higgins absence. Motion to extend the Non-Supervisory and the Supervisory contracts through August 31, 2022.

Motion by G. Chappell, Supported by K. Sample

G. Nicholson – Aye

K. Sample – Aye

G. Chappell – Aye

J. Koralewski - Aye

Motion carried.

c. Maximus Report – June 20, 2022

Paula Scarlett and Jennifer Roth recently went to see Dan Block and Steve Smith. They reviewed the new report with us. And the projected amount that Dan Block figured out was right on target. Approx \$343,000 for City Services, not the \$ 457,463 like the original report indicated.

5. Citizens Comments

L. Haggman is excited about the upcoming renovations.

6. Board Members Comments

Jen Koralewski asked about her term with the Library Board. Paula contacted City Hall to inquire about her appointment by the Mayor.

7. Next Meeting Topics

PMC updates

8. Adjournment

RESOLVED, to adjourn the meeting at 8:01 pm

Motion by G. Chappell, supported by Jen Koralewski.

G. Nicholson – Aye

K. Sample – Aye

G. Chappell – Aye

J. Koralewski – Aye

Motion Carried