

**William P Faust Public Library of Westland  
Board of Trustee Board Meeting**

Wednesday, November 18, 2020

Library Conference Room

Via Electronic Zoom

A regular meeting of the Board of Trustees for the William P. Faust Public Library of Westland was held on Wednesday, November 18, 2020, at 7:00 pm by Electronic Zoom

**1. Call to Order and Rollcall**

Meeting called to order at 7:00 pm by James Higgins

**MEMBERS PRESENT:**

James Higgins

Gayle Nicholson

Kathryn Sample

Jen Koralewski

Gary Chappell - appeared at 7:02 pm

**Member Absent:**

**ALSO PRESENT:**

Jennifer Roth, Director

Paula Scarlett, Admin Assistant

Dan Wetterstrom, IT Dept. Head

Mike McNamara, Library Attorney

**2. Action on Agenda**

None

**3. Citizens Comments on Agenda Items**

None

**4. Business**

a. Approval of Minutes from regular session October 21, 2020

Motion by Gayle Nicholson, supported by Jen Koralewski

RESOLVED to approve the minutes from the regular session October 21, 2020

James Higgins – Aye  
Gayle Nicholson – Aye  
Gary Chappell – N/A  
Kathryn Sample - Aye  
Jen Koralewski – Aye

Motion Carried

b. Approval of Bills from October, 2020

Motion by Kathryn Sample, supported by Jen Koralewski

RESOLVED to Approve of bills from October, 2020

James Higgins – Aye  
Gayle Nicholson – Aye  
Gary Chappell – Aye  
Kathryn Sample - Aye  
Jen Koralewski – Aye

Motion Carried

c. Friends of the Library

The Friends Shop re-opened on Tuesday, October 13. All total so far, and we have collected \$140.

## **5. New business**

a. Millage Search.

Millage needs to be passed before December 2021; Headlee Act may need to be considered for this renewal. Elections for 2021 will be held on August 3 and November 2, 2020.

b. Director Search

Gary spoke to Rick at TLN, who indicated that when we are ready to post the position, please send over the pdf document, and he can then post on TLN.

c. Library Status – EO MCL 333.2253

Jennifer Roth has scaled the Staff back to Phase One of the COVID plan with this new order.

## **6. Director's Report**

We will be setting up more online programming with the Patrons.

## **7. Citizens Comments**

Katie Dover-Taylor agrees with Jennifer that the Staff has been understanding and working with the Dept. heads to make sure everyone uses their resources and allows us to make the necessary changes during this "Pause in Michigan" once again. Katie feels that this is the first time in many years at the Library that she has felt more engaged and in tune with everything.

## **8. Board Members Comments**

Jen Koralewski wanted to express how wonderful it was to participate with the Staff at the All Staff Day. You can tell that our Staff really enjoys the Library and works well together. She had so much fun, and it was a pleasure to be included. Youth Staff once again outdid themselves with the Halloween program. Her son even made it into the Board Packet. She was delighted with the social distancing between families, and everything ran smoothly, like all of the Youth Staff events.

Gary Chappell – Wants to make sure the Staff knows that they are doing a great job! The details that are going into the Board reports are fantastic. He can't wait until he can come back into the Library to thank the employees. Keep up the excellent work.

Katie Sample – Agrees with Gary, keep up the great work!

Gayle Nicholson – Wants the Library to continue to post the videos. She shares them with friends all of the time.

## **9. Next Meeting Topics**

December 16, 2020, is the next regularly scheduled meeting

Special Study Session with Shirley Bruursema, Millage

Director Search – Status

Review of Final Year-End Financials 2019-2020

## **10. Adjournment**

RESOLVED, to adjourn the meeting at 8:03 pm

Motion by Gary Chappell, supported by Jen Koralewski

James Higgins – President

Gayle Nicholson – Vice President  
Kathryn Sample – Treasurer  
Gary Chappell – Secretary  
Jen Koralewski – Trustee