

**Unapproved Board of Trustee Special Board Meeting Minutes**  
**William P. Faust Public Library of Westland**  
Wednesday, September 29, 2020

A Special Meeting of the Board of Trustees for the William P. Faust Public Library of Westland was held on Wednesday, September 29, 2020, at 7:00 pm by Electronic Zoom

*(Due to technical difficulties with recording the Zoom Meeting for this Special Board Meeting, notes cannot be added.)*

**1. Call to Order and Rollcall**

Meeting called to order at 7:00 pm by Gayle Nicholson

MEMBERS PRESENT:

Gayle Nicholson  
Kathryn Sample  
Jen Koralewski  
Gary Chappell

MEMBER APPROVED ABSENCE:

James Higgins

ALSO PRESENT:

Paula Scarlett, Admin Assistant  
Dan Wetterstrom, IT Dept. Head  
Jennifer Roth, Information Services Dept Head  
Katie Dover-Taylor, Librarian II, Reference

**2. Action on Agenda**

None

**3. Citizens Comments on Agenda Items**

none

**4. Business**

a. Interim Library Director transition – Discussion & Action Motion by Gary Chappell, supported by Jen Koralewski

RESOLVED to offer Jennifer Roth the position of Interim Director.

Gayle Nicholson – Aye  
Gary Chappell – Aye  
Kathryn Sample - Aye  
Jen Koralewski – Aye

Motion Carried

Jennifer Roth accepted the Letter of Understanding for the Interim Library Director beginning of October 3, 2020, through March 31, 2020. This position will be reviewed at the being of January 2021.

b. Interim Department Head of Information Services – Discussion & Action  
Motion by Gary Chappell, supported by Jen Koralewski

RESOLVED to approve to open the discussions for selecting the Interim Department Head of Information Services

Gayle Nicholson – Aye  
Gary Chappell – Aye  
Kathryn Sample - Aye  
Jen Koralewski – Aye

Motion Carried

Katie Dover-Taylor accepted the Letter of Understanding for the Interim Department Head for Information Services beginning of October 3, 2020, through March 31, 2020. This position will be reviewed at the being of January 2021.

5. **Citizens Comments**

None

6. **Board Members Comments**

None

7. **Next Meeting Topics**

Search for permanent Director of the Westland Public Library

8. **Adjournment**

RESOLVED, to adjourn the meeting at 8:02 pm

Motion by: Gary Chappell, supported by Gayle Nicholson

James Higgins – Aye

Gayle Nicholson – Aye

Gary Chappell – Aye

Kathryn Sample - Aye

Jen Koralewski – Aye

Motion Carried